

# time span

**Position:** Cleaner

**Location:** Timespan, Helmsdale

**Type:** Seasonal Contract

**Reports to:** Director

**Remuneration:** £10.90 per hour

**Start Date:** Immediate

**Hours:** Flexible working hours

**Responsibilities:**

- Deliver a high-quality cleaning service throughout Timespan's premises.
- Perform tasks such as vacuuming, mopping, dusting, emptying bins, surface polishing, steam cleaning, and sanitizing.
- Thoroughly dust and polish all surfaces, including equipment, in various areas such as the upper and lower foyer, museum, archive, workshop, and gallery. This includes exhibition spaces, stores, corridors, staircases, and toilets.
- Utilize vacuuming and steam cleaning techniques on carpets and surfaces.
- Clean and sanitize each toilet, including wiping surfaces, sweeping, and mopping floors, and ensuring sinks, taps, draining boards, and basins are pristine.
- Monitor and communicate when cleaning materials are low, enabling timely central orders.
- Uphold hygiene and safety standards in alignment with Timespan's Environmental Policy.
- Attend internal and external team meetings as necessary.

- Demonstrate care for personal and collective health and safety in accordance with the Health and Safety at Work Act 1974.

**Experience:**

- Previous cleaning experience, including safe handling of chemicals and cleaning machinery.
- Demonstrated reliability and consistent performance.

**Application:**

To apply, please **submit your CV as a single PDF document** with the subject line "**Cleaner Application**" to Giulia Gregnanin, Director of Timespan, at [giulia@timespan.org.uk](mailto:giulia@timespan.org.uk). Your application should **emphasize your relevant cleaning experience** and **commitment to maintaining a safe and clean environment**.

